Ariba Network Commerce Automation User Manual
Configure Network Notifications

Objective

The goal of this user manual is to:

Update your Network notifications so you can receive email notifications each time Emirates Steel completes a Goods Receipt Notice or Approves a Service Entry Sheet.
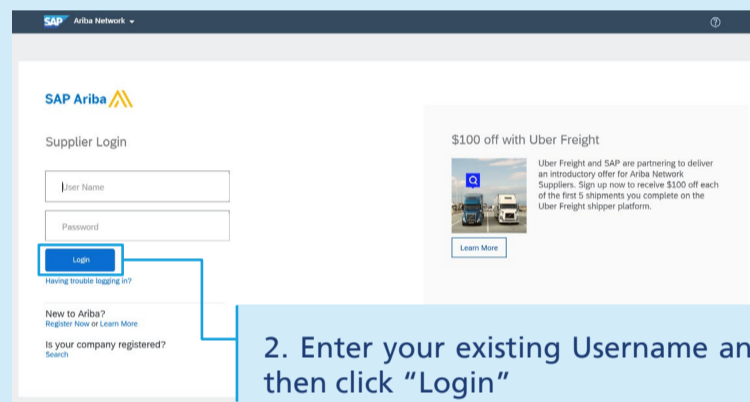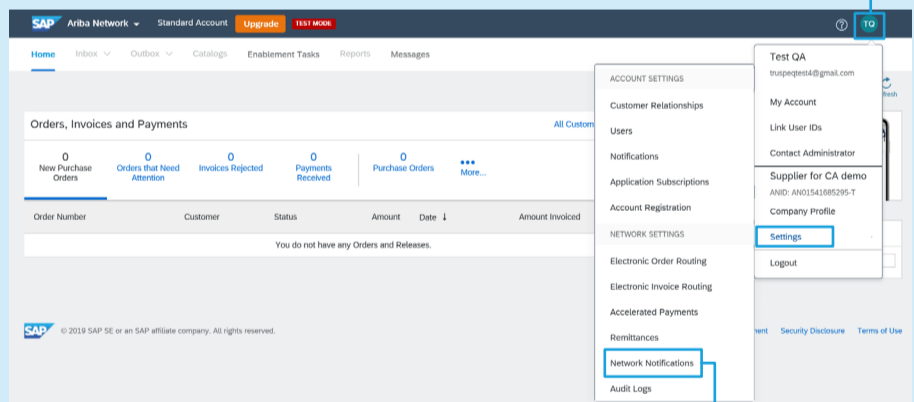
Target Audience:

Supplier User

Configure Network Notifications

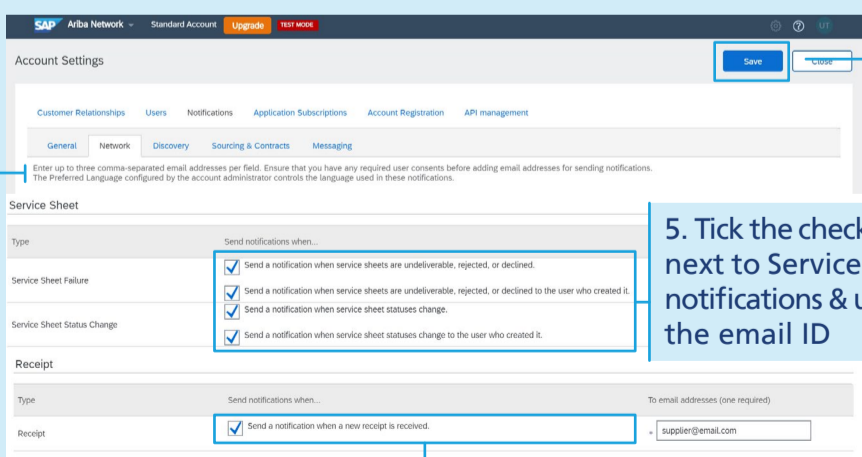1. Go to **supplier.ariba.com** to login to your Ariba Network account for Emirates Steel

2. Enter your existing Username and Password then click "Login"

3. From your home page click on the Account Settings icon and then click Settings

4. Click "Network Notifications"

You can also update other Network Notifications to receive other email notifications by scrolling through all the options

5. Tick the checkboxes next to Service Sheet notifications & update the email ID

6. Tick the checkbox next to the Receipt notifications and update the email ID

7. Click "Save" button

Thank You