



## ES Trucking H&S Requirements

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## Introduction

Emirates Steel believes that all injuries; occupational illnesses; and environmental incidents are preventable. Emirates Steel is committed to relentlessly pursuing a goal of zero harm, both for their own staff, and the staff of the Customer/Customer Sub-Contractor companies with which they engage. Where reference is made within this document to Customers, this reference shall be read and construed as extending to all Customer sub-contractors.

Emirates Steel has implemented a set of HSE Principles and Life Saving Rules which are applicable to all personnel wishing to enter ES premises; compliance is mandatory (all ES personnel along with Customers [and their subcontractors]). Violation of a Life Saving Rule will subject the violator to serious disciplinary action.

Emirates Steel expects all their Customers to comply, at the very least, with the H&S requirements detailed in this document during the course of their work.

The scope of this document applies to Customers sending their trucks/sub-contractor truck to collect their product materials from ES premises.

For any clarification or additional information, please contact the Emirates Steel H&S Department.

## REQUIREMENTS

### **1. PPE**

Customers/Sub-contractor shall use PPE as a last line of defense where the workplace hazards cannot be eliminated or reduced to an acceptable level. The mandatory PPE within Emirates Steel is Helmet, Safety Glasses, Full sleeve trouser, Safety Shoe and reflective jacket. Driver must carry PPE and wear them before stepping out of the vehicle. The Customers/Sub-contractor management must ensure that those truck drivers are provided with mandatory PPE.

Contractors or visitors must follow below mandatory dress code:

Contractor's personnel not adhering to the PPE rules shall be removed from site and not allowed re-entry until the next day, pending confirmation of future compliance.

### **2. Life Saving Rules**

Emirates Steel has implemented a set of Life Saving Rules, which shall be complied with by all personnel (including Customers/Sub-contractor).

All Customers and their Sub-Contractor at Emirates Steel must receive familiarization training on these rules prior to mobilization, firstly from their own company management, and secondly Emirates Steel shall include an awareness summary of their Life Saving Rules in the H&S Induction Training which they will provide immediately prior to Customers/Sub-contractor employees initially coming on site.

Emirates Steel expect strict compliance. Violation of a Life Saving Rule will subject the violator to serious disciplinary action, unless there are extremely exceptional/extraordinary circumstances.

**Emirates Steel 10 Life Saving rules are:-**

1. Conduct **GAS TESTS** prior to work as required

2. Verify all **ISOLATIONS** required before starting work
3. Ensure working with a valid **WORK PERMIT** as required for the specific job
4. Do not walk under a **SUSPENDED LOAD**
5. Obtain required authorization before **BYPASSING OR DISABLING** safety systems
6. Always follow **WORK INSTRUCTIONS** and **PROCEDURES**
7. Never enter operations areas without the **REQUIRED PPE**
8. Ensure you are **FIT FOR DUTY** before performing your job
9. Adhere to Emirates Steel **TRAFFIC** and **MOBILE EQUIPMENT RULES**
10. Never **SMOKE** outside designated areas

**Breaking the lifesaving rules will be subject to disciplinary actions following the proper communication and training to the employee.**

### 3. Plant and Equipment

Customers/Sub-contractor employees driving vehicles shall be required to have a valid UAE Driving License for the class of vehicle being driven; each vehicle shall have a valid registration.

All vehicles brought by the Customers shall conform to UAE Traffic law regarding roadworthiness, licensing, insurance, spares, and safety equipment.

- All driving vehicles shall comply with all posted traffic signs, maintaining speed, signals and directions.
- Vehicles / Equipment shall not block any street, roadway, emergency vehicle, or emergency exit.
- Speed limit for all vehicles is 20 kph.
- Overtaking is prohibited for trailers or long trucks inside the Emirates Steel premises.
- Seatbelts must be worn at all times - The driver and all passengers in any vehicle must fasten their seat belts. The driver is responsible that his vehicle occupants do wear their seat belts.
- Ensure safe distance is maintained and always follow three-second rule.
- No person is permitted to ride on or in any vehicle unless there is a specific seat for him.
- The use of a mobile phone while driving or operating equipment is prohibited
- **The number of passengers must not exceed the number of seats inside the vehicle.**
- **Truck drivers shall not cook food inside ES premises.**
- **Cooking gas cylinders and gas stoves shall be secured inside the cabinet of the truck.**

#### License Requirements:

Driver's Type	Requirements
Contractor Drivers	Valid Driving License with minimum 6 Months' experience.
Truck Drivers.	Valid Driving License with minimum 2 years' experience (Specific to Trucks).

#### Vehicles/Trucks/ Mobile Equipment Safety Requirements:

Requirements	All Vehicles	Trucks/Trailers	Mobile Equipment
Seat belts	All occupants	All occupants	Operator and as per manufacture safety instructions.
Air bags	2 Airbags Front	2 Airbags Front	N/A
Anti-lock braking system/Airbrakes	Yes	Yes	N/A
Rear-window defogger	Yes	As per the type	Yes (If applicable as per the type)

Reverse Alarm	Yes	Yes	Yes
Flashing Amber Light	Applicable for all Emergency vehicles	Yes	Yes
Fire Extinguisher	Yes	Yes	Yes

#### 4. Drivers Requirements:

The mandatory documents below must be available with all the truck drivers to enter ES premises. ES Security will verify and only permits them if the credentials are valid.

- A valid Health Insurance.
- A valid Emirates ID or Passport.

#### 5. Parking Policy:

- “Reverse Parking” is mandatory in ES for all types of vehicles.
- Vehicles should be parked only in designated area.
- Reverse slowly and carefully. For long trucks/trailers, it is mandatory to get assistance from another person to observe and give hand signals from a safe position.
- Use vehicle indicators to show your intentions to other drivers. Remember that using indicators is no guarantee that other drivers have noticed. Always use caution.
- Never reverse against the flow of traffic.
- Do not park in spaces that are reserved for specialist vehicles, e.g. emergency response.
- Do not park so that you are blocking in another vehicle or ongoing traffic.
- Do not park so that you are blocking an entrance or exit.
- Do not park near a road turning, intersection, crossroads or on a bend in the road.
- When parking under a covered area, check vehicle height before parking.

#### 6. Site Traffic Plan for delivery/dispatch trucks/trailers:

- “Truck Driver Safety Instructions card” must be digested and understood by the drivers before entering the ES premises.
- All planned route map or directions must be provided to the truck drivers wherever reasonably practicable.
- Due to space constrain maximum 8 numbers of trailers allowed for dispatch at RM1. Controlling of trailers entering inside must be managed by the weighbridge team.
- All the trucks must be visually inspected by the drivers using a “Daily truck Inspections Form”. The completed form must be available in the truck while entering the ES premises. As per the Abu Dhabi – Department of Transport.
- The owner or senior management of any transport or delivery company need to take overall responsibility towards the conduct and actions of the drivers at ES.

#### 7. Smoking

Smoking is only permitted in designated places and per ES policies and procedures.  
Smoking inside the vehicle is forbidden while in ES Premises.

#### 8. General

- Horseplay, fighting, gambling, possessions of firearms or explosives, use of regulated drugs, or alcohol, being under the influence of drugs or alcohol, theft, vandalism, sabotage, and distribution of unauthorized literature shall not be permitted. Those involved in such activities shall be removed from the worksite and shall be liable for punishment by any applicable law.
- Drivers shall not operate vehicles when tired, ill, and emotionally upset, on sedating medication or under the influence of drugs or alcohol.
- The supplier shall review the journey time, the safest route and plan for adequate rest (breaks at least 8 continuous hours of rest in any 24 hours, preferably between 10 Pm and 8 Am as per DOT).

- Transport or delivery companies should follow all the requirements from DOT (Department of Transport).
- Truck drivers shall not cook food inside ES premises. Cooking gas cylinders and gas stoves shall be secured inside the cabinet in the truck.

## 9. Disciplinary

In cases where there has been a breach of the safety rules and these requirements; Emirates Steel may apply Emirates Steel policies and procedures and the relevant laws including but not limited to the “Disciplinary Rules” provided in Chapter VI of the Law *UAE Federal Labour Law no. 8 of 1980*. This entitles Emirates Steel to take any of the following actions against its employees and or where applicable, the Contractors depending on the severity of the breach. In serious cases involving Contractor’s personnel Emirates Steel may take action directly against the concerned Contractor or request that the Contractor employer takes the necessary action against his own employee(s):

- If the customer driver/transportation sub-contractor violated the safety rules the driver will be banned from entering to ES premises.

*“Article 120 of the UAE Federal Labour Law No. 8 of 1980” shall be applied, which stipulates: “If the worker disobeys instructions respecting industrial safety or the safety of the workplace, on condition that such instructions are in writing and have been posted up at a conspicuous place and, in the case of an illiterate worker, that he has been acquainted with them orally”.*

**IF ANY TRAFFIC INCIDENTS AT EMIRATES STEEL:** Only Hot line: 02 507 3000 must be contacted to provide initial information during any traffic incidents occurred inside ES Premises. Nobody (ES, outsourced employees, contractors and visitors) is allowed to contact external authorities such as 999, civil defense etc.

***Emirates Steel and all of its employees thank you in advance for your adherence to these rules and in helping to maintain and improve the overall HSE Awareness and Performance on our premises.***



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Date: 26/8/2021



**Anna Petrachkova**  
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Date: 29.08.2021



**Michael Kion**  
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