

Supply Chain Hub Sourcing User Manual Acknowledge Auction and Submit Bid

Objective

The goals of this user manual are to:

- Understand Auction Process
- Acknowledge Auction
- Submit Bid

Target Audience:

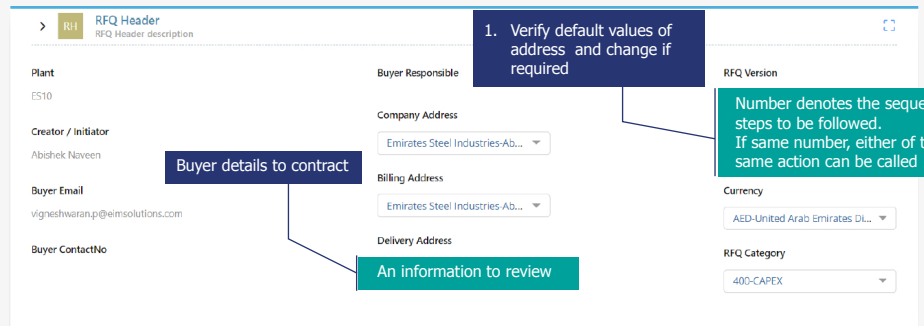
- Supplier



Course Pre-requisites:

- SCH Login

Notations Used in Training Manual



1. Verify default values of address and change if required

Buyer details to contract

An information to review

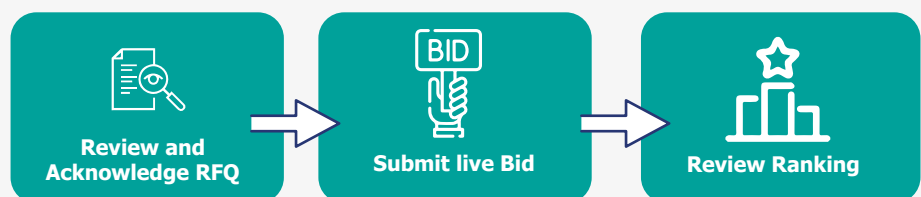
Number denotes the sequence of the steps to be followed. If same number, either of the way same action can be called



2. Enter Title, Description and mandatory field Values

Text Denotes the specific action to be taken

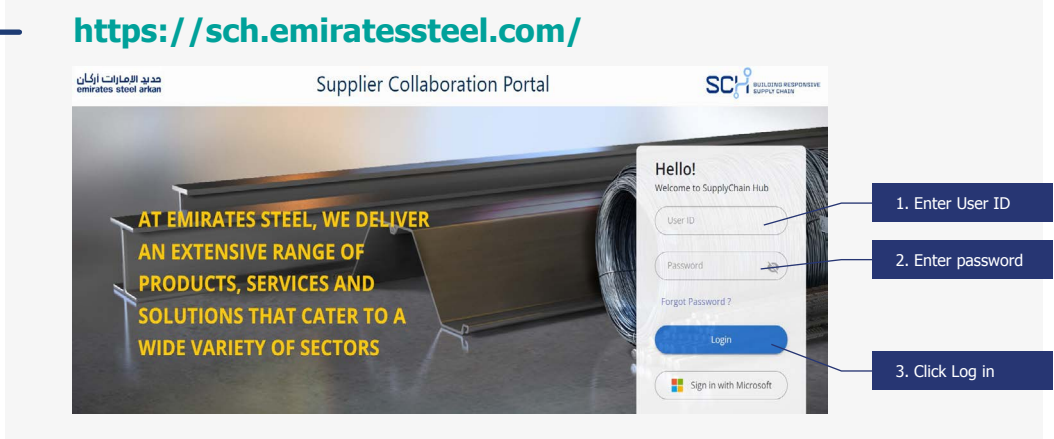
Prepare TER and Submit



Login To SCH Portal

Login Page

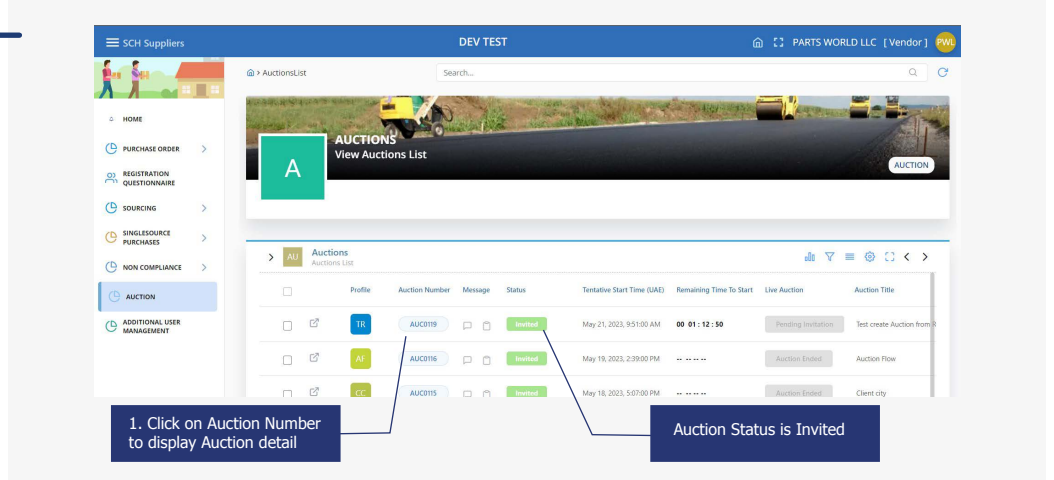
<https://sch.emiratessteel.com/>



1. Enter User ID
2. Enter password
3. Click Log in

Review Auction and Acknowledge

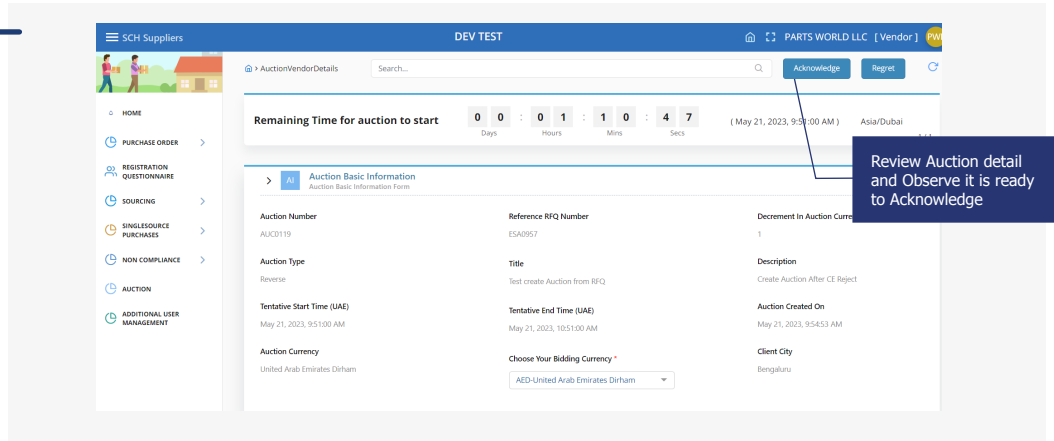
Auction List Page



1. Click on Auction Number to display Auction detail

Auction Status is Invited

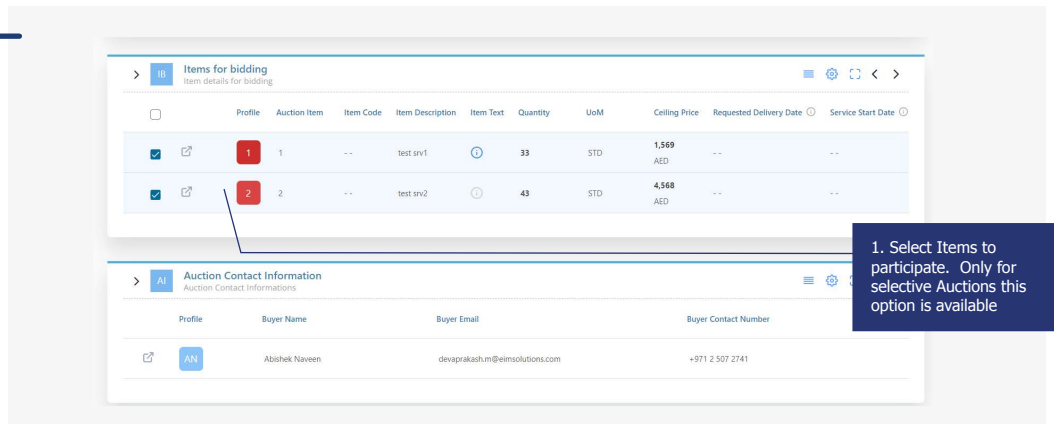
Review Auction Detail



Acknowledge

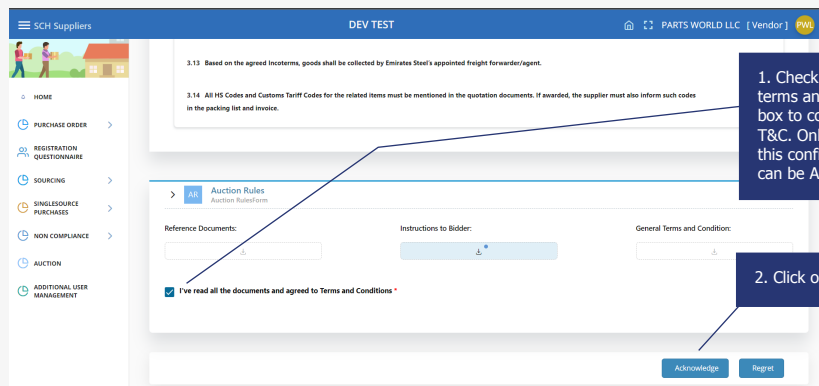
Review Auction detail and Observe it is ready to Acknowledge

Auction Item Selection



1. Select Items to participate. Only for selective Auctions this option is available

Auction Acknowledge



1. Check and the Auction terms and select this check box to confirm agreeing to T&C. Only after selecting this confirmation, Auction can be Acknowledged

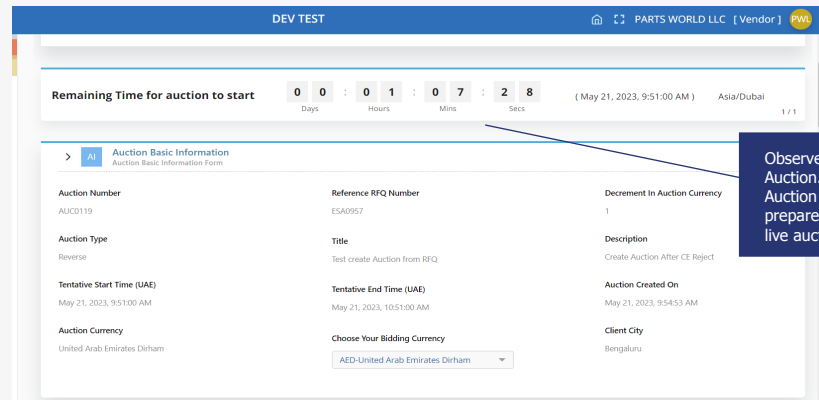
2. Click on Acknowledge

Auction status to Acknowledged and can participate to submit bid

Auction Has Been Acknowledged - AUCB1722

Submit Bid

Time left to Start Auction

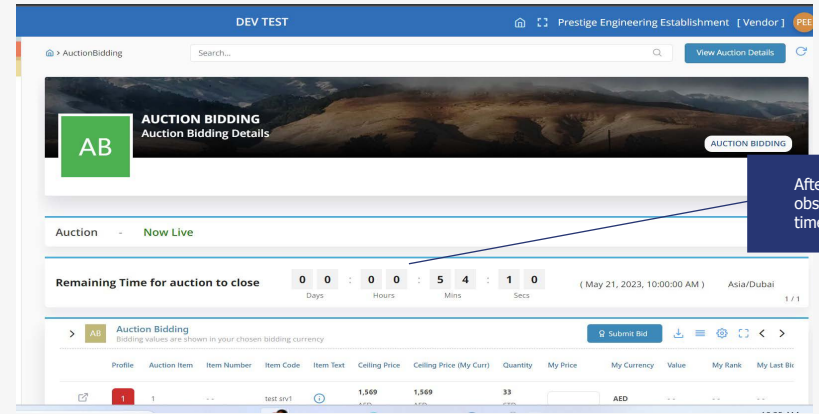


Remaining Time for auction to start: 00 : 01 : 07 : 28 (May 21, 2023, 9:51:00 AM) Asia/Dubai

Observe time left to start Auction. You can download Auction item details to be prepared for submitting live auction

| Auction Number | Reference RFQ Number | Decrement in Auction Currency |
|-----------------------------|---------------------------------|--------------------------------|
| AUCD119 | ESA0957 | 1 |
| Auction Type | Title | Description |
| Reverse | Test create Auction from RFQ | Create Auction After CE Reject |
| Tentative Start Time (UAE) | Tentative End Time (UAE) | Auction Created On |
| May 21, 2023, 9:51:00 AM | May 21, 2023, 10:51:00 AM | May 21, 2023, 9:54:53 AM |
| Auction Currency | Choose Your Bidding Currency | Client City |
| United Arab Emirates Dirham | AED-United Arab Emirates Dirham | Bengaluru |

Status after Auction Started



AB AUCTION BIDDING
Auction Bidding Details

Auction - Now Live

Remaining Time for auction to close: 00 : 00 : 05 : 41 : 10 (May 21, 2023, 10:00:00 AM) Asia/Dubai

After Auction Start, observe remaining time till closure

| Profile | Auction Item | Item Number | Item Code | Item Text | Celling Price | Celling Price (My Curt) | Quantity | My Price | My Currency | Value | My Rank | My Last Bid |
|---------|--------------|-------------|-----------|-----------|---------------|-------------------------|----------|----------|-------------|-------|---------|-------------|
| 1 | test.srv1 | 1 | | test.srv1 | 1,569 AED | 1,569 AED | 33 STD | | AED | | | |
| | | | | | 4,568 AED | 4,568 AED | 43 | | | | | |

Submit Bid

1. Enter Bidding Price here.

Initial bid – Can be ceiling Price. When Ceiling Price not set, any price is allowed
Subsequent bid, reduce by Decremental value or any value more than decremental value and Submit Value should be less than last submitted value

Observe your last submitted Price and Rank

2. Click on Submit Bid

| Item No | Item Code | Item Desc | Quantity | Ceiling Price | My Bid | My Currency | Value | My Rank | My Submitted Bid | My Last Value |
|--------------|---------------------------|------------|------------|---------------|--------|-------------|---------------|---------|------------------|---------------|
| 1 | Nhava Sheva, India | Material 1 | 100 TON | 55 | 52 | AED | 5,200 | 1 | 55 | 5,500 |
| 2 | Nhava Sheva, India - L... | Material 2 | 200 TON | 100 | 100 | AED | 20,000 | 1 | 100 | 20,000 |
| 3 | Mundra, India - ICD L... | Material 3 | 300 TON | 105 | 105 | AED | 31,500 | 1 | 105 | 31,500 |
| Total | | | 260 | 257 | | | 56,700 | | 260 | 57,000 |

Observe Decremental Value here

| Auction Basic Information | | |
|-----------------------------------|----------------------------|------------------------------|
| Auction Basic Information Section | | |
| Auction Number | Tentative Start Time (UAE) | Initial Duration |
| AUC0102 | Aug 18, 2023, 4:30:00 PM | 00:30 |
| Tentative End Time (UAE) | Auction Type | Decrement in Bidder currency |
| Aug 18, 2023, 5:00:00 PM | Reverse | 3.00 |

Submit Bid from Excel

1. Click on Download Template

2. Fill My Bid in downloaded excel

3. Click Upload Data, Select the Excel to change the "My Bid"

4. Click on Submit Bid

| Item No | Item Code | Item Desc | Quantity | Ceiling Price | My Bid | My Currency | Value | My Rank | My Submitted Bid | My Last Value |
|---------|----------------------------------|------------|----------|---------------|--------|-------------|--------|---------|------------------|---------------|
| 1 | Nhava Sheva, India | Material 1 | 100 TON | 55 | 52 | AED | 5,200 | 1 | 55 | 5,500 |
| 2 | Nhava Sheva, India - ICD TARAPUR | Material 2 | 200 TON | 100 | 100 | AED | 20,000 | 1 | 100 | 20,000 |
| 3 | Mundra, India - ICD LUDHIANA | Material 3 | 300 TON | 105 | 105 | AED | 31,500 | 1 | 105 | 31,500 |

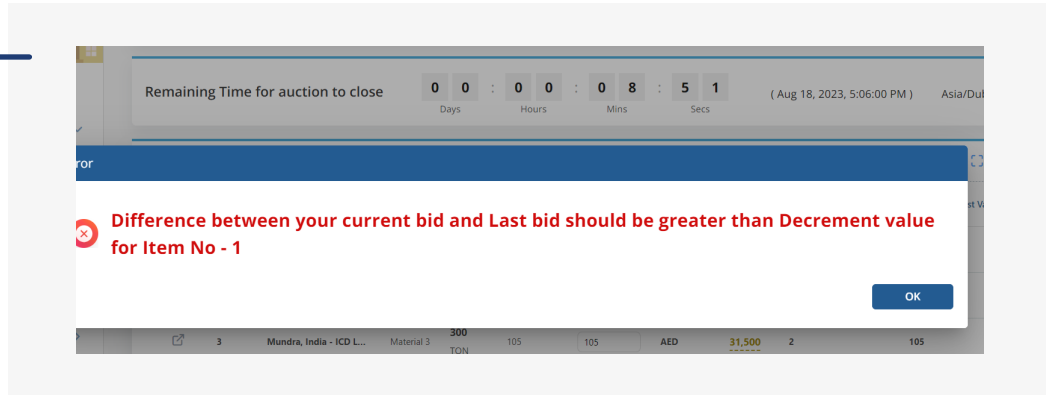
Change in Ranking

| Profile | Auction Item | Item Number | Item Code | Item Text | Ceiling Price | Ceiling Price (My Cur) | Quantity | My Price | My Currency | Value | My Rank | My Last Bi |
|--------------|--------------|-------------|-----------|-----------|---------------|------------------------|----------|----------|-------------|----------------|---------|-------------|
| 1 | ... | test srv1 | | | 1,569 AED | 1,569 AED | 33 STD | 1569 | AED | 51,777 | 2 | 1,54 |
| 2 | ... | test srv2 | | | 4,568 AED | 4,568 AED | 43 STD | 4560 | AED | 196,080 | 2 | 4,54 |
| Total | | | | | | | | | | 247,857 | | 6,11 |

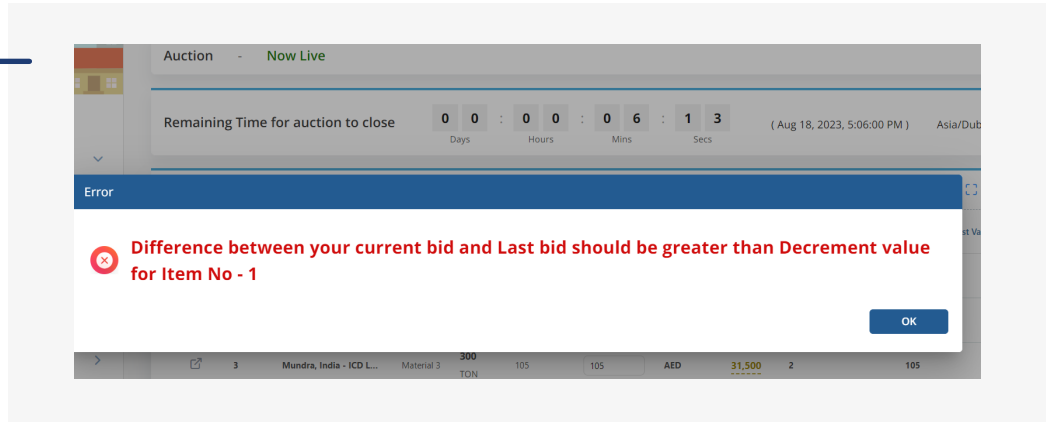
As the time progress and more bidders start participating, raking may change based on submitted unit price

Validations

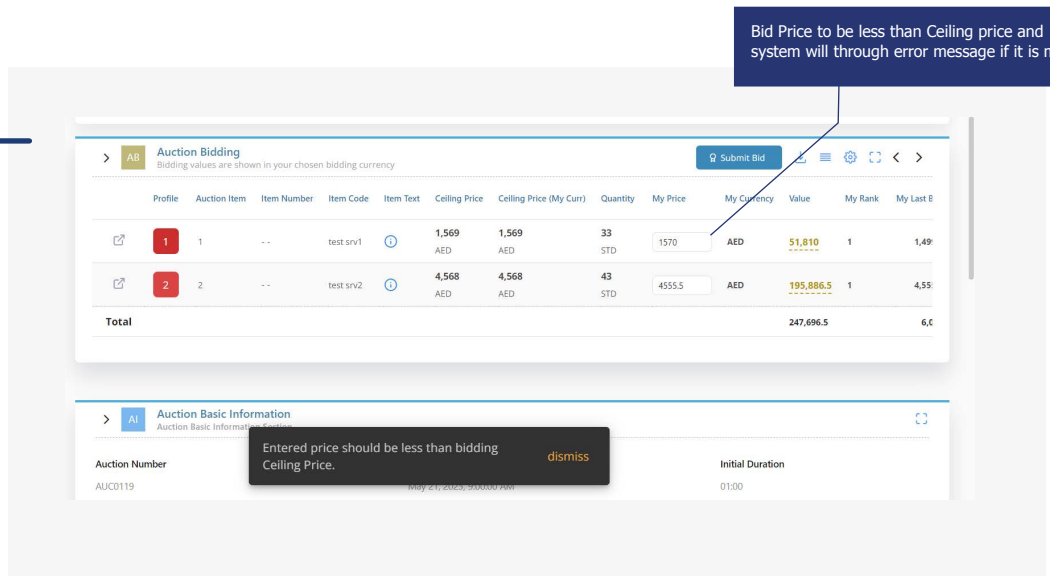
When submit more than last submitted price



When submitted price reduction is less than decremental value



Price should be less than Ceiling Price



Thank You